



INDIANA DEPARTMENT OF CORRECTION

Community Corrections Division

2011 – 2012 Staff Development Calendar

Updated 1 / 27 / 2012

WELCOME!

We appreciate your interest in learning more about staff training and development opportunities sponsored and/or supported by the Community Corrections Division of the Indiana Department of Correction. In the following pages you will find:

- A Description of each of the trainings sponsored by the Community Corrections Division of the Indiana Department of Correction
- Registration Requirements & Training Guidelines
- Training Course Schedule & Location
- Contact Information

COURSE DESCRIPTIONS:

Course Name	Audience	Hrs	Description
Effective Case Planning	Case Mgmt. / Corrections Staff & Mgrs.	16	Instruction provided regarding the fundamentals of effective community supervision via assessment, case plan development, program referral, and various case management techniques.
Effective Communication & Motivational Strategies (ECMS)	Case Mgmt. / Corrections Staff & Mgrs. Executive & Support Staff	32	Instruction for staff working with chemically dependent /resistant criminal populations; to provide knowledge, skills & techniques to help clients effectively internalize motivation for change. Training focus is on: Intervention, Factors related to resistance, Stages of change, Basic & Advanced communication techniques.
Ethics	Case Mgmt. / Corrections Staff & Mgrs. Executive & Support Staff	8	Instruction provided regarding the difference between values, ethics & professionalism. Participants discuss stages of moral development, are presented steps for ethical decision making and discuss common barriers to ethical decision making. Instructional material is then utilized to dissect & discuss various ethical dilemmas.
Evidence Based Practice (EBP)	Case Mgmt. / Corrections Staff & Mgrs. Executive & Support Staff	8	Informational session to provide participants with instruction of why evidence based practice is crucial to effective client management; the various components of evidence based practice, and provided associated reference/ resource material.
Quality Assurance	Executive & Mgmt. Staff	8	Informational session to provide instruction regarding the link between Quality Assurance and EBP. Discuss various steps associated with implementing a quality assurance program and challenges therein. Will be provided various resource materials designed to assist respective agencies on this topic.
Thinking for a Change (T4C) Facilitator Training	Case Management / Corrections Staff & Mgrs.	32	Instruction regarding a 25 lesson cognitive behavior change program. Staff learn the foundations of cognitive approaches, the components of the T4C program, demonstrate a cog. self-change, social skill & problem solving lesson, and plan for program implementation

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REGISTRATION:

To register for any of the aforementioned trainings provided by IDOC, please contact George Evans via e-mail at gevans327@hotmail.com and copy Michael Lloyd at mcloyd@idoc.in.gov. Please use the following format for the registration process:

1. Send an e-mail with the words **“Training Registration Request”** indicated in the “subject” box.
2. In the body of the e-mail please indicate
 - a) The Name, Date, and Location of the training you are registering for.
 - b) Your name (or names of individuals being registered), County, and Agency
 - c) Your contact information or agency representative in case of training modification, postponement or cancellation.
3. The name of the person authorizing the training (if other than you).

TRAINING GUIDELINES:

Appearance/Dress:

Business Casual- if not in uniform

Class Size:

For each training provided by IDOC to occur, there **MUST** be a minimum of ten (10) participants per class. If the minimum number of participants have not registered by the end of the business day WEDNESDAY, the week *prior* to the training, an e-mail will be sent out postponing the training until such time that the minimum class size can be obtained.

Lastly, all training slots will be filled on a first come first serve basis.

Class	Training Days	Minimum #	Maximum #
• T4C	4 ½	10 Slots	15 Slots
• ECMS	4 ½	10 Slots	20 Slots
• Case Mgmt.	2	10 Slots	20 Slots
• Ethics	1	10 Slots	20 Slots
• EBP	1	10 Slots	20 Slots
• Quality Assurance	1	10 Slots	20 Slots

Training Times:

The following class times will be observed unless otherwise indicated prior to the training:

Day 1:	Start 08:30	Day(s) 2 – 5:	Start 08:00
	Break 10:15 – 10:30		Break 10:15 – 10:30
	Lunch 12:00 – 13:00		Lunch 12:00 – 13:00
	Break 14:30 – 14:45		Break 14:30 – 14:45
	End 16:30		End 16:30

Ethics, EBP, and Quality Assurance are each 1 day in length and will follow the “Day 1” format indicated above.

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Course	Hosting Agency	Date(s)	Training Site	Special Notes
ECMS	Vigo Co. CC	7 -11 thru 7-15 / 2011	Vigo County CC Terre Haute, IN	**Postponed – New Date 2/6 – 2/10 / 2012
IRAS	WCF	7-20 thru 7-21 / 2011	Westville Corr. Facility	
ECMS	Morgan Co. CC	8-15 thru 8-19 / 2011	Morgan County CC 65 N. Jefferson St Martinsville, IN	Class FULL Registration Closed
Ethics or EBP or Quality Assurance	S Cent. Indiana	9/6/2011	TBD	Not Requested – Registration Closed
Ethics or EBP or Quality Assurance	S East Indiana	9/7/2011	TBD	Not Requested - Registration Closed
Thinking for a Change	Elkhart Co. CC	9-12 thru 9-16 / 2011	Elkhart Co Jail 26861 CR 26 Elkhart, IN	Class FULL Registration Closed
Thinking for a Change	S East Regional CC	9-19 thru 9-23 / 2011	S East Reg. CC 215 B W. High St. Lawrenceburg, IN	Class FULL Registration Closed
Thinking for a Change	Morgan Co. CC	10-3 thru 10-7 / 2011	Morgan Co CC 65 N. Jefferson St Martinsville, IN	Class FULL Registration Closed
Ethics	Marion County CC	10/11/2011	Duvall Residential Cent 1848 Ludlow Ave Indianapolis, IN	Registration Closed
Quality Assurance	Wells Co. CC	10/13/2011	Wells Co. CC 102 W. Market St. Bluffton, IN	Registration Closed
IRAS Refresher	IACCAC Fall Inst.	11/22/11	Indianapolis	Registration Closed
ECMS	Marion Co CC	11-14 thru 11-18/2011	Duvall Residential Cent 1848 Ludlow Avenue Indianapolis, IN	Registration Closed
ECMS	Elkhart Co. CC	11-28 thru 12-2 / 2011	Elkhart County CC 201 N. Cottage Ave. Goshen, IN	Registration Closed
ECMS	Whitley Co. CC	1-9 thru 1-13 / 2012	Whitley Co. Govt Cent 220 W. Van Buren St. Columbia City, IN	**Postponed – New Date 2/13- 2/17- 2012 @Jasper Co. CC
Ethics	Elkhart Co CC	1/17/2012	Elkhart County CC 201 N. Cottage Ave. Goshen, IN	8 Open Slots
Evidence Based Practice	Elkhart Co. CC	1/19/2012	Elkhart County CC 201 N. Cottage Ave. Goshen, IN	Class FULL Registration Closed
Effective Case Planning	Marion County CC	2-1 thru 2-2 / 2012	Duvall Residential Cent 1848 Ludlow Avenue Indianapolis, IN	Class FULL Registration Closed
ECMS	Vigo Co CC	2-6 thru 2-10 / 2012	Vigo County CC 104 S. First Street Terre Haute, IN	Class FULL Registration Closed
ECMS	Jasper Co CC	2-13 thru 2-17 / 2012	Jasper Co 4H Fairgrounds	11 open slots
Ethics	Miami County CC	2/21/2012	Ivy Tech	12 Open Slots

			425 West Main Street Peru, IN. 46970	
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Evidence Based Practice	Wells Co. CC	2/23/2012	Wells Co. CC 102 W. Market St. Bluffton IN	Class FULL Registration Closed
Thinking for a Change	Hoosier Hills PACT	3-5 thru 3-9 / 2012	TBD	3 Open Slots
ECMS	Miami County CC	3-12 thru 3-16 / 2012	Ivy Tech 425 West Main Street Peru, IN.	9 Open Slots
ECMS	Hoosier Hills PACT	3-26 thru 3-30 / 2012	HCCF 1523 Foundation Way Corydon, IN	CLASS FULL Registration Closed
Effective Case Planning	Daviess Co CC	4-16 thru 4-17 / 2012	Daviess Co Sheriff Dep. 101 NE 4th St. Washington , IN	CLASS FULL Registration Closed
Ethics	Wells Co. CC	4/19/2012	Wells Co. CC 102 W. Market St. Bluffton IN	2 Open Slots
Effective Case Planning	Lake Co. CC	4-23 thru 4-24 / 2012	TBD	CLASS FULL Registration Closed
Effective Case Planning	Whitley Co. CC	5-3 thru 5-4 / 2012	Whitley Co. CC 351 West Plaza Drive Columbia City IN	15 Open Slots
ECMS	Wayne Co CC	5-14 thru 5-18 / 2012	Wayne Co. CC 401 E. Main Street Richmond, IN	2 Open Slots
Ethics	Scott Co. CC	5/29/2012	Scott Co. CC 87 East Wardell Scottsburg, IN	10 Open Slots
Evidence Based Practice	Scott Co. CC	5/31/2012	Scott Co. CC 87 East Wardell Scottsburg, IN	6 Open Slots
Thinking for a Change	Miami Co CC	6-4 thru 6-8 / 2012	Ivy Tech 425 West Main Street Peru, IN.	6 Open Slots
Thinking for a Change	Daviess Co CC	6-18 thru 6-22 / 2012	Daviess Co Sheriff Dep. 101 NE 4th St. Washington , IN	7 Open Slots

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OTHER TRAINING OPPORTUNITIES			
Course Title	Date	Location	Contact
Thinking for a Change	9-12 thru 15 / 2011	Grant Co. CC	Chris Cunningham (765) 668-6528
IACCAC Fall Training	11-2 thru 4 / 2011	Sheraton Hotel Indianapolis, IN	http://www.iaccac.net
Indiana Annual Recovery Symposium (INARMS)	9-27 thru 28 / 2011	Indiana Govt. Cent.	www.inarms.org
Moral Reconation Therapy (MRT) Training	10-3 thru 6 / 2011	215 E. 9 th St. Suite 101 Auburn, IN 46706	www.ccimrt.com
Unleash your leadership Competency NIC	Jan 17 2012 Jan 31 / 2012 Feb 21 / 2012	webex	Michael Guevara, Correctional Program Specialist (800) 995-6429 x 6617 Email: mguevara@bop.gov
OWDS Training	Feb 19-24 / 2012 Aprl 16-20 /2012 Jun 4-8 / 2012		Christianna Griffin cgriffin1@idoc.in.gov